

CHENGETAI MAPUNDU

EXECUTIVE RESUME PROFILE



Linkedin.com/chengetaimapundu

I am an astute and results driven business professional, offering an eventful career of over 25 years studied with professional brilliance predominantly in the areas of end-to-end project delivery management, End user Training, development, support, service delivery, implementation and managing, executing & implementing high valued projects for niche customers and emerging technology in various industry verticals.

I am a self-starter who is goal-driven, dynamic and passionate in my dealings with people and business. I am an excellent communicator and networker with well-developed interpersonal skills. I have the ability to form trusted relationships with subordinates, clients as well as superiors.

I am currently seeking a position within a well-established company where my skills will be of value as well as reach career advancement.

Positions:

Project Manager, SAP Project Manager, Senior Project Manager, SAP HCM Functional Consultant

WORK EXPERIENCE

Principal SAP Project Manager

City of Cape town, Cape town South Africa

October 2024 – June 2025

Key Functions & Responsibilities:

- Define project scope, goals, and deliverables in collaboration with stakeholders.
- Develop a detailed project plan including budget, timeline, and resource allocation.
- Lead cross-functional teams to execute project tasks and monitor progress.
- Ensure adherence to project management methodologies and best practices.
- Communicate effectively with team members, clients, and other stakeholders to provide updates and manage expectations.
- Identify and mitigate project risks by implementing risk management strategies.
- Monitor project budget and expenses to ensure financial targets are met.
- Conduct regular project status meetings and prepare reports for senior management.
- Facilitate problem-solving and decision-making processes within the project team.

Senior IT Project Manager

ICD Consultancy - Pretoria

October 2023 – September 2024

Key Functions & Responsibilities:

- Define project scope, goals, and deliverables in collaboration with stakeholders.
- Develop a detailed project plan including budget, timeline, and resource allocation.
- Lead cross-functional teams to execute project tasks and monitor progress.
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Pretoria, South Africa



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PERSONAL

Permanent Res: South African

Gender: Male

Transport: Own

Driver's License: Valid

Languages: Shona (native)
English (fluent)
Ndebele (basic)

Availability: 1 Month

Relocate: National & International

- Pretoria
- Johannesburg
- Cape town
- Port Elizabeth

EDUCATION

Masters in Project Management
Universidad Isabel - Spain
2024

Master's in information technology
University of Malaya - Malaysia
2009

Diploma in Training
IPMZ Zimbabwe
2007

Master's in business Administration
Midlands State University
2006

Diploma in Systems Analysis and Design
London Capital Computer College
2004

BSc Honours in Economics
University of Zimbabwe
1994

Certifications:

- Project Management Professional (PMP)
Project Management Institute
2018
- SAP HCM and Payroll Certification
SAP GLOBAL 2010

Certificates:

- International Computer Driver's License
- Moodle eLearning Developer

Awards:

- Employee of the year 2004 to 2007 - Zimbabwe Revenue Authority
- Established BCom Honours degree in Fiscal Studies at National University of Science and Technology

Professional skills

- Methodologies: SDLC, PMI
- Project Management: MS Project
- Operating Systems/Platform: Windows
- GUI/Web Development: WordPress
- Workflow Drawing Tools: Visio 2016
- Client Support: HCM (for SAP)

WORK EXPERIENCE

Principal SAP Project Manager
City of Cape town, Cape town South Africa
May 2022 – September 2023

Key Functions & Responsibilities:

- Define project scope, goals, and deliverables in collaboration with stakeholders.
- Develop a detailed project plan including budget, timeline, and resource allocation.
- Lead cross-functional teams to execute project tasks and monitor progress.
- Ensure adherence to project management methodologies and best practices.
- Communicate effectively with team members, clients, and other stakeholders to provide updates and manage expectations.
- Identify and mitigate project risks by implementing risk management strategies.
- Monitor project budget and expenses to ensure financial targets are met.
- Conduct regular project status meetings and prepare reports for senior management.
- Facilitate problem-solving and decision-making processes within the project team.

Achievements:

- Successfully managed full cycle of the Project: Public Housing SAP Mobile Application Solution on time and within budget.

Senior Project Manager
ICD Consultancy – Pretoria South Africa
March 2014 – March 2022

Key Functions & Responsibilities:

- Developed, consolidated and reconciled management and resource allocation reports.
- Provided administrative / coordination support to projects through entire project lifecycle.
- Developed project plans and generated work orders for projects.
- Managed cost, schedule, scope and quality of the project delivery process.

Achievements:

- Honoured by ICD with an award, for outstanding performance & contribution.
- Awarded for Best Project, across Infosys level.

Project Team Leader
Twenty Third Century, Zimbabwe
January 2012 – February 2014

Key Functions & Responsibilities:

- Proficiently managed the complete life cycle of planning to execution including analysis of the client requirements, translating new ideas into client's solutions, requirements development, delivery, support, analysis and documentation.
- Strong commercial acumen in negotiating with the vendors, managing client expectations, onsite project coordination, project deliverables, SLAs, resource management, auditing & compliance and quality assurance.
- Streamlined and coordinated delivery performance with focus on quality parameters and reusability; and managed the projects.
- Responsible for integrating new networking sections with operational legacy networking platforms.
- Responsible for coordinating all IT projects with departmental managers and executive team.
- Assisted in developing all IT support personnel job descriptions used by human resources.
- Attended annual meetings and summits and presented upcoming projects.

Project Manager
Tax Mgt Services, Zimbabwe
August 2011 – December 2012

Key Functions & Responsibilities:

- Responsible for understanding the current state, gaps and best framework to migrate workstations from XP to Windows 7 at customer locations. Created an action plan of all activities and required to migrate the service.
- Provided subject matter expert support to other members of the team on all matters related to End User Computing domains, including: desktop, virtualization and all other technologies, architecture and solutions.
- Minimized the risk of implementation problem by carrying out regular reviews of the progress of the customer requests and agreed timeframes.

Achievements:

KEY MANAGEMENT SKILLS

- Analytic Thinking
- Budget Management & Forecasting
- Business Consulting
- Business Contract Management
- Business Management
- Business Strategy
- Capacity Development Management
- Change Management
- Coaching Skills
- Communication Skills
- Computer Literate
- Continuous Improvement
- Contract Management
- Corporate Governance
- Customer Service
- Data Analysis
- General Management
- Implementation Management
- Infrastructure Design & Implementation
- Interpersonal Skills
- Leadership skills
- Management Employee Engagement
- Need / Gap Analysis
- Performance Management
- Problem-solving
- Process Improvement
- Project Charter Preparation
- Project Design & Implementation
- Project Management
- Quality Assurance & Control
- Quality Management
- Rapid Deployment
- Relationship Building
- Report Writing
- Requirements Identification
- Resource Management
- Risk Management & Identification
- SAP HCM Functionality
- Scope Management
- Software Delivery Management
- Solution Management & Architecture
- Staff Management
- Stakeholder Engagement
- Strategic Planning
- Technology Management
- Time Management
- Training and Facilitating Skills
- Troubleshooting

WORK EXPERIENCE

- Proficiently managed the complete life cycle of planning to execution including analysis of the client requirements, translating new ideas into client's solutions, requirements development, delivery, support, analysis and documentation.
- Steered development of strategic roadmaps and creation of best practices for the MIMOSA group of mines.

PROJECT EXPERIENCE

Project: Fleet Vendor Management Portal

Time Span: October 2024 to June 2025

Technologies: SAP, UI5, FIORI

Role: Principal Project Manager

Develop a Fleet Vendor Management Portal for the Fleet department at CoCT.

Environment: SAP

Project: Consultant - Enterprise Systems' SAP Delivery

Time Span: July 2020 - December 2020

Technologies: ERP

Role: Project Management Consultant

Providing technical and business process guidance for internal SAP implementation.

- Performed SAP gap analysis, developed enhancements to meet client needs, and worked with team to create project plan components for SAP implementation.
- Configured SAP HCM module; assisted Business Process Experts with SAP functionality, connectivity and GUI setup.
- Assessed impact of SAP's B2B product implementation – developed and presented cost analysis to leadership.

Environment: SAP HCM, Project Management

Project: SADI - Knowledge Services

Time Span: Jan 2019 - June 2019

Technologies: Knowledge Management Systems, eLearning platforms (LMS on WordPress)

Role: Project Manager

Led research and development efforts of knowledge management program for the Chief Knowledge Officer. Developed a service offering, as well as enabling the knowledge management concept.

- Built the team and technical environments to develop a web-based business training system for SADI.
- Enabled collaboration capability on the Knowledge Management web site by adding CGI scripting and database functionality. Developed mechanisms to automatically process new content, and simplify web site maintenance.
- Cut \$23K from costs by negotiating agreements to use existing hardware from other departments.
- Environment: Windows NT, WordPress, SQL Server Manager.

Project: CFI mentorship program evaluation

Time Span: July 2019 - February 2020

Technologies: Banking Management Systems, eLearning platforms (Moodle)

Role: Project Manager

CFI is cooperatives financial institution funded by the South African Reserve Bank. The project was on evaluation of the mentorship program and implementation of the new banking system.

Project: Transport-Freight Management System (TMS-FMS), Shalom Fiscal Consultancy

Time Span: August 2018 - February 2019 | **Technologies:** MS SQL Server 2000, WMS.

Role: Technical Project Leader, System Analyst

Shalom Fiscal, is a third-party logistics (3PL) company, serving principals' business needs of goods distribution, storing, and logistics.

REFERENCES

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PROJECT EXPERIENCE

Project: World Bank Asycuda World Swaziland

Time Span: January to July 2018

Technologies: Windows, Asycuda World

Role: Project Coordinator

Scope: Implementation and operations of Asycuda World software including IT planning, project management, business models, business rules, and supply chain integration.

Project: SAP Implementation - Minerals Marketing Corporation - April 2016 to Nov 2017

Modules - HCM, PP, PS, PM, MM, SD, Documents Management, FI/CO, BPC, BI

Role: Project Manager

Scope: Implementation of SAP modules HCM, PP, PS, PM, MM, SD, Documents Management, FI/CO, BPC and BI and training super users.

Project: SAP Implementation – Zimbabwe Electricity Supply Authority – Jan 2014 - Feb 2016

Modules - HCM, PP, PS, PM, MM, SD

Role: Project Manager

Scope: Identifying resources, locating and securing resources for the Project, Understanding benefits and challenges ensuring that these are delivered to the Business by the Project, Identifying risks and developing mitigation strategies.

Project: MS Office Advanced Excel Training, Ministry of Finance, Windhoek, Namibia

Time Span: July 2011 – December 2011

Technologies: Windows, MS Office Excel

Role: Project Leader, Lead Trainer

Advanced MS Excel Training in all provinces in Namibia for the Ministry of Finance

Project: Readiness of Banking systems to integrate with the SAP System in ZIMRA, Zimbabwe

Time Span: August 2007 – December 2008

Technologies: Various banking Systems technologies

Role: Project Manager - Lead Systems Analyst

Scope: Developing a report on the status of the ICT systems of banking institutions and the gap analysis for readiness for the SAP payment system integration.

Clients: All banking Institutions in Zimbabwe and the Zimbabwe Revenue Authority.

Project: SAP Human Resources - Time Span: December 2003 – November 2006

Technologies: Windows, SAP ERP

Role: Project manager

Scope: Implementation and operations of SAP HCM software including IT planning, project management, business models, business rules, and supply chain integration.

Group entities: The whole of ZIMRA with offices covering all urban and boarder offices.

Project: ZIMRA E-Learning – Zimbabwe Revenue Authority e-learning software, ZIMRA

Time Span: June 2002 - March 2003

Technologies: MySQL, Java, Moodle, HTML, Windows

Role: Technical Manager, System Analyst

ZIMRA E-Learning is the Zimbabwe Revenue Authority education Internet portal for all employee's personal development. Linking with many ZIMRA offices and certification institutions, it offers online study (e-learning), e-certification, information, latest business news, online consultation